

***Faculty of Political and Social Sciences***  
***Final graduation examination***  
***Undergraduate Degree – Laurea triennale***

*Aims and requirements*

The Final Test aims to assess the student's maturity and its ability to elaborate, synthesize and present a topic relevant to the curriculum of studies or the internships experience. The test consists in the oral presentation of a small written paper – whose size is proportionate to the number of credits (6). The topic is to be agreed with a professor who teaches a course attended during the three-year period of study, even if not yet passed, excluding supernumerary exams. The School organizes a methodological laboratory to help students in preparing for the final test.

*Topic*

The topic definition must be submitted to the Student Center (Polo Studenti) together with the Laurea application form at least 45 days before the session in which the student is willing to graduate.

*Written Paper*

The written paper should fulfill the following requirements: minimum 5000

- maximum 12000 words, excluding bibliographic references and any other supplementary materials. It may include data, information, knowledge acquired during internship or through other activities as far as they are recognized by the competent School Committees.

The paper will be written in English; it might be written in a different language with the approval of the reference teacher. In the latter case an English summary must be provided with a length of minimum 500 and maximum 1000 words. The written paper is an integral part of the test, but it will not be permanently archived, except for what possibly required by the current legislation

*Reference Teacher*

The topic must be agreed with a Lecturer who becomes the reference teacher for the final paper. The student meets the reference teacher firstly to define the topic, the basic materials and the bibliographic sources. If required by the student, two more meetings are guaranteed with the reference teacher, or other academics of the same discipline, acting as the reference teacher's delegates. The first meeting is, in general, devoted to the screening/evaluation of the first draft of a relevant part of the paper; the second is devoted to the evaluation of a complete, albeit preliminary, draft of the written paper.

The final draft of the work must be sent in electronic format, and possibly also printed on paper, to all members of the Examining Board within 8 days before the Final Test.

*Features of the test*

During the final test, the candidate student will present his/her paper with the support of slides, multimedia tools or others suitable media when appropriate. The Evaluating Commission for the Final Test is composed by minimum of three Faculty lecturers, generally including the reference teacher. The time allocated for the student candidate presentation is 10 minutes. a discussion with the Commission follows the presentation.

*Evaluation*

The Evaluating Commission, on the basis of the oral presentation, the discussion and the written report, deliberates the passing of the final test. If the final exam is not passed, it must be repeated in a subsequent graduation session. In this case the Commission will be required to explain the reasons for failure to pass in a short report to be sent to the Student Center (Polo Studenti), as well as to provide the student with adequate information on how to improve his/her preparation and repeat the test in a subsequent session. If the final exam is passed, the Commission assigns a score based on the final test as a whole.

*Graduation Ceremony*

The Graduation Ceremony is held at a later date for all graduates who have passed the final test in a given session.